

PNB Local Bank Officer (LBO) Syllabus 2025 – Full Described & Detailed Syllabus

The **PNB Local Bank Officer (LBO)** exam is designed to assess a candidate's **analytical skills, finance & banking knowledge, computer handling ability, English proficiency**, and overall aptitude for bank-level duties.

This detailed syllabus is broken down **chapter-wise** for each subject.

1. Reasoning Ability – Fully Described Syllabus

Reasoning tests your ability to think logically and solve problems based on patterns and rules.

◆ (A) Logical / Analytical Reasoning (High Weightage)

1. Syllogism

- Checking validity of conclusions
- Using Venn diagrams
- Statements with “All / Some / No”
- Possibility-based questions

2. Inequalities

- Direct inequality problems
- Coded inequalities
- Finding greater/lesser/relationship

3. Blood Relations

- Family tree analysis
- Coded family relations
- Relation identification from statements

4. Direction & Distance

- Clockwise/anticlockwise movement
- Finding shortest distance
- Shadow & Sun-based direction questions

5. Order & Ranking

- Tallest/shortest, youngest/oldest
- Rank between two persons
- Left-right position based ranking

◆ **(B) Seating Arrangement & Puzzles (Most Important)**

1. Seating Arrangements

- Linear (single/double rows)
- Circular (facing inside/outside)
- Square/rectangular arrangements
- Complex seating with multiple variables

2. Puzzle Types

- Floor puzzles
- Box-based puzzles
- Age-based puzzles
- Scheduling puzzles (days/months)
- Occupation-based puzzles with conditions

◆ **(C) Coding–Decoding**

- Letter shifting
- Symbol-based coding
- Substitution coding
- Alphanumeric coding

◆ **(D) Non-Verbal Reasoning**

- Mirror & water images
- Pattern matching
- Counting figures
- Embedded figures
- Paper folding & cutting

2. Quantitative Aptitude – Fully Described Syllabus

Quantitative Aptitude tests your numerical ability, calculation speed, and data analysis skill.

◆ **(A) Arithmetic (Core Banking Maths)**

1. Number System

- LCM, HCF
- Divisibility rules
- Remainders
- Basic number theory

2. Percentage

- Increase/decrease
- Overall percentage change
- Profit & loss applications

3. Profit, Loss & Discount

- Cost price / selling price
- Successive discounts
- Marked price calculations

4. Ratio & Proportion

- Direct and inverse ratio
- Partnership (time-based investment)
- Mixture–Allegation method

5. Time & Work

- Work efficiency
- Alternate days concept
- Pipes & cisterns

6. Time, Speed & Distance

- Average speed
- Relative speed
- Trains problems
- Boats & streams

7. Simple & Compound Interest

- Annual & half-yearly CI
- Difference between SI & CI
- Installments concepts

8. Averages

- Combined average

- Weighted average
- Successive average changes

◆ **(B) Data Interpretation (High Scoring)**

DI contains:

- Tabular DI
- Bar Graph
- Line Graph
- Pie Chart
- Mixed DI
- Caselets

Topics tested:

- Percentage-based DI
- Ratio comparison
- Trend analysis
- Profit/loss in DI tables

◆ **(C) Algebra**

- Linear equations
- Quadratic equations (roots, factorization)
- Simplification
- Approximation

◆ **(D) Mensuration**

- 2D: Rectangle, triangle, circle, trapezium
- 3D: Cylinder, cube, cuboid, cone, sphere
- Curved & total surface area
- Volume-based problems

◆ **(E) Probability & Permutation–Combination**

- Basic probability

- Cards, coins, dice problems
- Arrangement & selection

3. English Language – Fully Described Syllabus

English section checks communication, comprehension ability, and grammar.

◆ (A) Reading Comprehension (RC)

Types:

- Story-based RC
- Banking/economy-based RC
- Fact vs inference questions
- Vocabulary in context

◆ (B) Cloze Test

- Fill missing words based on theme of passage
- Grammar + vocabulary based

◆ (C) Error Detection

- Subject–verb agreement
- Articles, prepositions
- Tenses
- Pronoun usage
- Misplaced modifiers

◆ (D) Fill in the Blanks

- Single/Double fillers
- Sentence completion

◆ (E) Vocabulary

- Synonyms
- Antonyms

- One-word substitution
- Idioms & phrases

◆ **(F) Grammar**

- Parts of speech
- Voice (active/passive)
- Speech (direct/indirect)
- Sentence improvement

4. General Awareness – Fully Expanded Syllabus

General Awareness includes **Banking Awareness + Current Affairs + Economy Basics**.

◆ **(A) Current Affairs**

- National & International news
- Government schemes
- Awards, honours
- Summits & conferences
- Sports events
- Defence news
- Appointments & resignations
- Important days & themes
- Reports & indices

◆ **(B) Banking & Financial Awareness (Most Important)**

1. RBI & Monetary Policy

- RBI structure & functions
- CRR, SLR, Repo, Reverse Repo
- MSF, Bank Rate
- Monetary policy committee

2. Banking Terminology

- CASA

- NPA, SARFAESI Act
- Basel norms
- Capital adequacy ratio
- PSL (Priority Sector Lending)

3. Banking Schemes

- PMJDY
- Mudra Yojana
- PM Svanidhi
- Financial inclusion schemes

4. Digital Banking

- UPI, IMPS, NEFT, RTGS
- AEPS
- BBPS
- Payment banks & small finance banks

5. Credit & Lending Basics

- Types of loans
- Collateral & security
- Credit rating agencies
- CIBIL score
- NACH, ECS

◆ (C) Static GK

- Indian geography basics
- Indian polity basics
- History: important events
- States & capitals
- National parks, dams, rivers
- Books & authors

■ 5. Computer Knowledge – Fully Described Syllabus

Computer awareness is essential for PNB LBO as daily branch work is software-driven.

◆ (A) Computer Fundamentals

- Types of computers
- Input-output devices
- Memory types (RAM, ROM, Cache)
- CPU, ALU, control unit

◆ (B) Operating System

- Windows basics
- File management
- Desktop, icons, settings
- Task manager

◆ (C) MS Office**MS Word**

- Formatting
- Tables
- Mail merge

MS Excel

- Basic formulas
- Charts
- Sorting & filtering

PowerPoint

- Slides, transitions
- Presentation basics

◆ (D) Internet & Web

- Browsers
- Search engines
- Protocols: HTTP, HTTPS, FTP
- Cloud storage basics

◆ (E) Email Management

- Email etiquette
- CC, BCC
- Attachments
- Spam filters

◆ (F) Computer Security

- Virus, malware, ransomware
- Firewall
- Encryption
- Safe browsing practices

◆ (G) Networking Basics

- LAN, WAN, MAN
- Modem, router
- IP address, MAC address

■ 6. Interview Syllabus (Descriptive Explainer)

PNB LBO interview focuses on:

- Banking knowledge
- Customer handling skills
- Situational questions
- Basic economy
- Financial products
- Personal background
- Practical handling of branch scenarios

Sample topics:

- Why banking sector?
- Difference between savings & current account
- Priority sector lending norms

- Handling angry customers
- Role of PNB LBO in branch

Sarkariresultsera.in